

INTERNATIONAL PROGRAMMES OFFICE

Please use this sheet as a reference when completing our Application Form. Students should apply for one of the following programmes:

• INTEGRATED PROGRAMMES WITH SPANISH STUDENTS (PI)

Each programme consists of regular degree courses taken alongside Spanish students (see programme designations below).

- **Minimum level of Spanish (B2) required to take classes taught in Spanish.**
- If a student wishes to take classes taught in English, the home university should make sure the student has a minimum level of B2 in English.
- Students will choose courses from **only one** programme, which will take place at one of the following campuses Madrid-Princesa, La Berzosa, Dehesa de la Villa Campus, depending on the area of study.

PROGRAMME TITLE	Abbreviation	Students may select and combine courses from the following degrees in their chosen programme
Integrated Programme: Social Sciences	PICS	<ul style="list-style-type: none"> • Business Administration / Business Creation and Administration • Law • International Relations • Tourism • Economy and International Business • Psychology (offered via our School of Life and Nature Sciences)
Integrated Programme: Communication and Art	PICC	<ul style="list-style-type: none"> • Audiovisual Communication • Journalism • Advertising and Public Relations • Performing Arts • Corporate Communication, Protocol and Organization of Events • Marketing • Fine arts • Digital and Multimedia Design • Fashion design
Integrated Programme: Polytechnic School	PIEPS	<ul style="list-style-type: none"> • Engineering • Interior Design • Architecture
Integrated Programme: Languages and Education	PIAL	<ul style="list-style-type: none"> • Modern Languages • Primary Education • Early Childhood Education

• HISPANIC STUDIES PROGRAMME (PEH)

This programme consists of Language, Conversation, Culture and Literature courses offered at all levels, from absolute beginners to heritage speakers. This programme takes place on the Madrid-Princesa Campus.

No previous Spanish language level requirement.

For more information regarding class listings and content for PEH, please write to incoming@nebrija.es.



APPLICATION FORM

DEADLINES:

- First semester (Autumn) or entire academic year: **1 June.**
- Second semester (Spring): **15 October.**

A PERSONAL DATA (please complete in capital letters)

Name	Surname	
Permanent Address		
Postal Code	City	
Province/State	Country	
E-mail	Telephone/mobile	
Nationality	Date of birth	ID / Passport
Emergency Contact (name and phone)		

B ACADEMIC INFORMATION

University where you are currently enrolled

Degree programme you are studying

LENGTH OF STAY

- First semester (Autumn) Segundo semestre (primavera) Full academic year

ESTIMATED LEVEL OF SPANISH*

- None Beginner Intermediate 1 Intermediate 2 Advanced Native speaker

* The Hispanic Studies Center will do an independent assessment before the start of semester.

C PROGRAMME YOU WILL STUDY AT NEBRIJA UNIVERSITY

CHOOSE ONLY ONE

- PICS: Integrated Programme: Social Sciences** **PICC: Integrated Programme: Communication Sciences** **PIEPS: Integrated Programme: Polytechnic School** **PIAL: Integrated Programme: Arts and Letters** **PEH: Hispanic Studies Programme** **PSP: Spanish PLUS (only for certain agreements)**

PROVISIONAL COURSE SELECTION

Our International Mobility Program offering is created from a selection of either 4 or 5 courses each semester and are based on listings of modules authorised by our Faculties specifically for students in our International Mobility Program. To obtain a copy of these lists, please write to incoming@nebrija.es* **It is important to remember that it is only permitted to select modules / classes from a single Integrated Program, and that the final availability of timetables and confirmation of your classes only takes place through an auto-enrollment process a few weeks before classes start.**

For your provisional course selection, you are **required to select 8 possible courses** in order of preference (in case changes are necessary due to spot limitations or timetable conflicts). Once the provisional selection is decided, and with the approval of your university of origin, please send a brief email to incoming@nebrija.es informing us of your choices.

* The listings of degree classes published on our website are orientative only, as they are directed especially to full-time students.

OPTIONAL: PREPARATORY COURSE (SPANISH LANGUAGE AND CULTURE)**

- September** · 2 weeks, 6 ECTS credits, 395€ + 70€ administration fee **January** · 4 weeks, 12 ECTS credits, 780€ + 70€ administration fee **I do not wish to take a Preparatory Course**

** Only for students doing PEH or PSP programs

REQUEST FOR HOUSING INFORMATION

I would like to receive information on the following types of housing options:

- Official Residences** From 1.255€ / month to 1.580€ / month **Full board homestay with a Spanish family** · 1.025 € / month, first month to be paid in advance **Half board homestay with a Spanish family** · 870 € / month, first month to be paid in advance **I do not need housing information**



FORM OF PAYMENT

This section must be completed if:

- you are requesting a homestay with a Spanish family (full or half board)
- you plan to participate in one of the Preparatory Courses (Spanish Language and Culture)
- you are an independent (not officially supported by a university) or Study Abroad (via university, but not awarded a free exchange spot) student

PAYMENT BY CREDIT CARD

Visa American Express MasterCard

Card number

Expiry date -

Credit card holder's name Signature

PAYMENT BY BANK TRANSFER

<input type="checkbox"/> UNIVERSIDAD ANTONIO DE NEBRIJA For lessons in our Integrated Programmes	<input type="checkbox"/> INSTITUTOS NEBRIJA, S.A. For lessons at our Hispanic Studies Center
Banco Santander Central Hispano Acct. number (IBAN): ES69 0049 1803 5321 1043 4135 BIC: BSCHESMM Address: Paseo de la Castellana, 140 28046 Madrid (España)	Banco Santander Central Hispano Acct. number (IBAN): ES64 0049 1803 5521 1043 4127 BIC: BSCHESMM Address: Paseo de la Castellana, 140 28046 Madrid (España)

I accept payment by credit card or bank transfer, for the amount of _____ € for the following service:

<input type="checkbox"/> Tuition deposit for PEH and PSP (not applicable to exchange students)	<input type="checkbox"/> First month housing deposit
<input type="checkbox"/> Total tuition amount (not applicable to exchange students)	<input type="checkbox"/> Total housing amount for HomeStay
<input type="checkbox"/> Preparatory Course (Spanish Language and Culture), September	<input type="checkbox"/> Preparatory Course (Spanish Language and Culture), January

E ADDITIONAL DOCUMENTACION REQUIRED

- Photocopy of valid passport.
- Photocopy of academic transcript.
- Certificate or other proof of having at least a B2 level of Spanish (if applying to an Integrated Programme).
- Two passport-sized photos.
- Photocopy of medical insurance valid in Spain.
- If making a payment, the necessary credit card information (see above) or proof of bank transfer.

I certify that all the information that I have included (in this form and in accompanying documents) is true and accurate. I understand that any falsehood regarding academic information will result in my immediate expulsion from Universidad Nebrija. I also know and accept the rules and the academic system of Universidad Nebrija, as well as the fees and their method of payment.

Signed:

INFORMATION ON DATA PROTECTION

In accordance with the provisions of the General Data Protection Regulations, we inform that the data provided will be processed by UNIVERSITATIS NEBRISSENSIS, S.A. (hereinafter, NEBRIJA UNIVERSITY), with address in Hoyo de Manzanares, Campus de la Berzosa, 28240 - Madrid, telephone number 914521101 and email address topd@nebrija.es.

We inform you that we have a Data Protection Delegate (DPD), which is a legally foreseen figure whose main functions are to inform and advise the entity on the obligations that affect it in terms of personal data protection and monitor its fulfillment. In addition, the DPD acts as a point of contact with the entity for any questions regarding the processing of personal data, so, if you wish, you can contact the DPD at the email address: DPO@nebrija.es.

Personal data will be treated to process admission applications and respond to them, as well as, where appropriate, to process the registration in the requested program, provide the educational services corresponding to that program and manage any activity related to it. The treatment of the data is necessary for the correct management of the programs offered by NEBRIJA UNIVERSITY and requested by the interested party, this service provision being the basis of said treatment (contractual relationship), so it is mandatory that personal data be provided, as it is impossible to register in the corresponding program otherwise. In the event that information is requested on accommodation, your data will be processed to send you the information requested, and may be communicated, in this case, to Nebrija Residences (in case of request for information on Residences and Halls of Residence) or to Nebrija Institutes (in case of information on other accommodations). In this case, the basis of the treatment is your consent, expressed when requesting information about the accommodation; it is not compulsory to provide your data for this purpose, in which case, you will not be recipient of this information. You can withdraw your consent at any time, although this will not affect the lawfulness of the treatments carried out previously. In the event that you hire the accommodation, your data will be processed on the basis of the contractual relationship maintained and for the purpose of managing it, and communicated to the person or entity in charge of the accommodation (families or Nebrija residences). In this case, it is mandatory that personal data be provided, as it is impossible to manage the accommodation otherwise. Likewise, if the student requests the Intensive Spanish Preparatory Course, their data will be transferred to Nebrija Institutes, the entity in charge of teaching said course. For this purpose, your data will be processed on the basis of the contractual relationship maintained and with the purpose of offering said course. In this case, it is mandatory that personal data be provided, as it is impossible to manage the corresponding course otherwise.

Unless the student objects by checking the appropriate box, the data may be used to send information, by electronic means, of the services, offers and events carried out by the university. The basis of this treatment is the existence of a legal relationship that allows, according to what is reflected in Article 21.2 of the Law on Services of Information Society and Electronic Commerce, to treat the data for commercial purposes without the need for an application or prior authorization of the student. If the communications are sent by non-electronic means, this treatment is based on the satisfaction of the legitimate business interest consisting of being able to offer our students discounts and events carried out by the university. This legitimate interest is recognized by the applicable legal regulations (General Data Protection Regulations), which expressly allow the processing of personal data on that legal basis for direct marketing purposes. However, we remind you that you have the right to object to this treatment of your data, and may do so by any of the means provided in this clause. In any case, the authorization to process your data for this purpose is voluntary and your refusal would only result in the fact that you would not receive commercial offers of our services, discounts, activities and events.

The data will be kept until the end of the registration process and, if admitted, until the end of the program or the service offered and, even after, until the possible responsibilities that may arise from it and throughout the time required by the applicable regulations. However, your data may be kept indefinitely for the purpose of sending commercial communications, unless you object to them as indicated in the previous paragraph or in each communication that is sent. The data may be transferred to the Public Administration in the cases provided for in the Law and for the purposes defined therein, and to the financial entities for the management of collections. Likewise, the data may be transferred to the university of origin for the correct control of the programs carried out by the student, as the case may be. This transfer may involve an international transfer of data, depending on the country where the university of origin is located, which is necessary for the correct development of the academic-contractual relationship maintained with the interested party, since said university must control the programs carried out for its students. You have the right to request access to your personal data, its rectification or deletion, as well as the limitation of its treatment, to oppose it and its portability. In case of any possible violation of your rights, you can file a claim with the Spanish Agency for Data Protection (www.aepd.es). If the personal data of a third party has been provided, it is the sole responsibility of the person who previously obtained the consent to have done so in order for their data is processed by NEBRIJA UNIVERSITY, and they must have previously informed them of all the provisions of the Article 14 of the General Data Protection Regulations.

I do not wish to accept marketing communication. Please see additional information.