

INTERNATIONAL PROGRAMMES OFFICE

Please use this sheet as a reference when completing our Application Form. Students should apply for one of the following programmes:

• INTEGRATED PROGRAMMES WITH SPANISH STUDENTS (PI)

Each programme consists of regular degree courses taken alongside Spanish students (see programme designations below).

- **Minimum level of Spanish (B2) required to take classes taught in Spanish.**
- If a student wishes to take classes taught in English, the home university should make sure the student has a minimum level of B2 in English.
- Students will choose courses from only one programme, which will take place at one of the following campuses Madrid-Princesa o La Berzosa depending on the area of study.

PROGRAMME TITLE	ABBREVIATION	Students may select and combine courses from the following degrees in their chosen programme
Integrated Programme: Social Sciences	PICS	<ul style="list-style-type: none"> • Business Administration / Business Creation and Administration • Law • International Relations • Tourism • Economy and International Business • Psychology (offered via our School of Life and Nature Sciences)
Integrated Programme: Communication and Art	PICC	<ul style="list-style-type: none"> • Audiovisual Communication • Journalism • Advertising and Public Relations • Performing Arts • Corporate Communication, Protocol and Organization of Events • Marketing • Fine arts • Digital and Multimedia Design • Fashion design
Integrated Programme: Polytechnic School	PIEPS	<ul style="list-style-type: none"> • Industrial Technologies Engineering • Mechanical Engineering • Automobile Engineering • Industrial Design and Product Development Engineering • Interior Design • Fundamentals of Architecture • Applied Physics • Applied Mathematics
Integrated Programme: Languages and Education	PIAL	<ul style="list-style-type: none"> • Modern Languages • Primary Education • Early Childhood Education
Integrated Program in Life and Nature Sciences	PIVN	<ul style="list-style-type: none"> • Psychology • Physical Activity and Sport Sciences

• HISPANIC STUDIES PROGRAMME (PEH)

This programme consists of Language, Conversation, Culture and Literature courses offered at all levels, from absolute beginners to heritage speakers.

This programme takes place on the Madrid-Princesa Campus.

No previous Spanish language level requirement.

For more information regarding course listings and content for PEH, please write to incoming@nebrija.es



APPLICATION FORM

DEADLINES:

• First semester (Autumn) or entire academic year: **May 15th**

• Second semester (Spring): **November 15th**

1 PERSONAL DATA

Name	Surname	
Permanent Address		
Postal Code	City	
Province/State	Country	
E-mail	Telephone/mobile	
Nationality	Date of birth	ID / Passport
Emergency Contact (name and phone)		

2 ACADEMIC INFORMATION

University where you are currently enrolled

Degree programme you are studying

LENGTH OF STAY

- First semester (Autumn) Segundo semestre (primavera) Full academic year

ESTIMATED LEVEL OF SPANISH*

- None Beginner Intermediate 1 Intermediate 2 Advances Native speaker

* The Hispanic Studies Center will do an independent assessment before the start of semester.

3 PROGRAMME YOU WILL STUDY AT NEBRIJA UNIVERSITY

CHOOSE ONLY ONE

- | | | | |
|---|--|--|---|
| <input type="checkbox"/> PICS: Integrated Programme: Social Sciences | <input type="checkbox"/> PIEPS: Integrated Programme: Polytechnic School | <input type="checkbox"/> PEH: Hispanic Studies Programme | <input type="checkbox"/> PIVN: Integrated Program in Life and Nature Sciences |
| <input type="checkbox"/> PICC: Integrated Programme: Communication Sciences | <input type="checkbox"/> PIAL: Integrated Programme: Arts and Letters | <input type="checkbox"/> PSP: Spanish PLUS (only for certain agreements) | |

PROVISIONAL COURSE SELECTION

Our International Mobility Program offering is created from a selection of either 4 or 5 courses each semester and are based on listings of modules authorised by our Faculties specifically for students in our International Mobility Program. To obtain a copy of these lists, please refer to the links to each degree on the webpage <https://www.nebrija.com/en/international-programmes/study-abroad-madrid-spain/internacional-term.php>, or write to us directly to incoming@nebrija.es. It is important to remember that it is only permitted to select modules / classes from a single Integrated Program, and that the final availability of timetables and confirmation of your classes only takes place through an auto-enrollment process a few weeks before classes start.

For your provisional course selection, you are **required to select 10 possible** courses in order of preference (in case changes are necessary due to spot limitations or timetable conflicts). Once the provisional selection is decided, and with the approval of your university of origin, you will need to fill our online form here: <https://forms.office.com/e/4NGNbfxFB5>.

OPTIONAL: PREPARATORY COURSE (SPANISH LANGUAGE AND CULTURE)**

- September** • 2 weeks, 6 ECTS credits, 420€ + 75€ administration fee
- January** • 4 weeks, 12 ECTS credits, 780€ 820€ + 75€ administration fee
- I do not wish to take a Preparatory Course**

** Only for students doing PEH or PSP programs



4 ADDITIONAL DOCUMENTATION REQUIRED

- Photocopy of valid passport.
- Photocopy of academic transcript.
- Photocopy of medical insurance valid in Spain.
- Official B2 certificate in Spanish for non-natives (in case of enrolling in Spanish-taught subjects), or B2 in English for subjects in that language.

I certify that all the information that I have included (in this form and in accompanying documents) is true and accurate. I understand that any falsehood regarding academic information will result in my immediate expulsion from Universidad Nebrija. I also know and accept the rules and the academic system of Universidad Nebrija, as well as the fees and their method of payment.

Signed:

It is recommended to read the following information regarding privacy before providing your personal data:

BASIC INFORMATION REGARDING DATA PROTECTION	
Responsible	Universidad Nebrija.
Finality	For processing Admission applications. Processing enrollment in the requested program, providing education services corresponding to said program, and to manage whatsoever activity or activities associated with the same.
Rights	You have the right to access, modify, and delete your data, to the limitations of its management, and to oppose the latter and its portability.
Additional information	You may consult additional information and details on Data Protection in the following sections in this document.

I accept the reception of sales communications. See additional information.

Would you like to receive information on Nebrija Residences?

By checking this box, you consent that your data is passed on to Nebrija Residences with the objective that this entity may provide to you, through whatever means of communication, information on the services it offers. For more information it is recommended reading the legal clause included at the end of this document.

ADDITIONAL INFORMATION ON DATA PROTECTION

Who is responsible for the processing of your data?

- Identity: UNIVERSITAS NEBRISSENSIS, S.A. (henceforth, UNIVERSIDAD NEBRIJA)
- Postal address: Campus de Ciencias de la Vida en La Berzosa, 28248, Hoyo de Manzanares (Madrid).
- Telephone: 914521101
- Email address: lopd@nebrija.es.

Who is the entity's Data Protection Delegate (DPD) and how can he/she help you?

The DPD is a figure, legally foreseen, that has as its main duties to inform and assess our entity regarding the obligations that affect it in regards to the protection of personal data, and to supervise its compliance.

Additionally, the DPD acts as a point of contact for any questions related to the treatment of personal data, so that, if there are any such consultations, doubts, or recommendations in regarding the same, you may direct your queries to him/her: DPO@nebrija.es.

For what purpose do we process your personal data?

Personal data is treated to manage admissions applications and to answer queries relating to it, in addition to, if applicable, to process the enrollment in the requested program, to provide corresponding education services for this program, and to manage whatever activity / activities related to the same.

It is obligatory that the interested party provide the requested data since, otherwise, it would not be possible to manage the petition for admission, nor the enrollment to the requested program, therefore being impossible to become admitted to UNIVERSIDAD NEBRIJA.

Similarly, if the interested party demonstrates his or her consent, their data could be used to facilitate information about our services, offers, and events through whichever means of communication. The submission of your data towards this end is voluntary, although should you not indicate your consent, you would in that case not be a recipient of these communications.

For how long will we treat your data?

Your data will be conserved until the process of admission is finalized or, in case of being admitted, until the end of the requested program and, even after, until the required and related eventual responsibilities are resolved that are derived from the academic relationship maintained with this University during the full period of time required by the applicable regulations. That being said, your data could be conserved indefinitely with the end of sending commercial communications, unless you oppose the same by indicating so to whichever points contact provided.

What is the legitimacy for the processing of your data?

The basis for the treatment is the application of pre-contractual measures in order to evaluate your request and respond to you regarding in accordance to the realization of the selected program at this University. For the sending of commercial communications, your data will be treated based on your consent, of which you may revoke at any time, although this would not affect the legality of data already previously treated. With relation to the sending of the previously referred-to communications, based upon the provided information, we may create commercial profiles in order to offer you products and services that best adjust to your interests.

To which recipients will your data be communicated?

Your data may be provided to the Public Administration in those cases foreseen in the Law and towards the finality defined therein. Similarly, if the interested party has manifested their consent, their identification and contact details would be provided to Residencias Nebrija towards the end of this entity providing, through whatever communication means, information regarding the services it offers. Your consent can be revoked at any time without affecting the legality of data previously managed.

If the student requests the Intensive Preparatory Course in Spanish Language, their data would be provided to Institutos Nebrija, the entity which is charged with providing said course. In case of the admission of the student, this management of data will be based on complying towards an objective done for public interest, in virtue of the current education legislation, as with the execution of the contractual relationship maintained with the student, with respect to those services requested by the student to Institutos Nebrija that are not directly related to the public service of education.

Similarly, in the supposed case that a student comes from another institution as a consequence of an agreement of collaboration signed with the same, their data could be communicated to the institution of origin to inform on the admission of the student, and for follow-up any academic studies done for its control and recognition. These institutions could be located outside of the European Economic Space, which implied a transfer of international data in compliance with article 49.1 B) of the GDPR: the transfer that would be necessary for the execution of a contract between the interested party and the entity responsible for the treatment, or for the execution of pre-contractual measures adopted due to the request of the interested party.

What are your rights when you provide us with your data?

You have the right to request access to your personal data, their modification or elimination, as well as the limitation of its treatment, to oppose the same and its transference, using the forms provided by the University at the following webpage <https://www.nebrija.com/general/formularios.php>. For any possible eventual violation of your rights, you may present a claim to the Spanish Agency for Data Protection (www.aepd.es). In case personal data of a third party has been provided, it is the exclusive responsibility of who obtained this information previously with the consent of said person so that this data is then managed by UNIVERSIDAD NEBRIJA, having been necessary to have previously informed said person of the legislation in article 14 of the General Data Protection Regulation.

BASIC INFORMATION ON DATA PROTECTION

Responsible	INSTITUTOS NEBRIJA, S.A.
Purpose	Registration for the academic programs offered by Nebrija Arts and Humanities Institute and management of any activity and service related to them.
Rights	Access, rectify and delete data, as well as other rights, as explained in additional information.
Additional Information	Additional detailed information on Data Protection can be found at the end of this document.